



Name _____ Loan # _____

VA SUBMISSION REQUIREMENTS

sent		rcvd
	Complete 1003, 92900A & VA Loan Analysis	
	1003 section I. Type of Mortgage and Terms of Loan	
	1003 section II. Property Info and Purpose	
	1003 section III. Borrower Information	
	1003 section IV. Two Year Employment History	
	1003 section V. Income amount & Sources & Current Housing Expense	
	1003 section VI. Asset details	
	1003 section VII. Details of Transaction	
	1003 section VIII. Declarations	
	1003 section X. Government Monitoring information	
	92900A pgs.1& 2, all fields complete	
	Completed VA Loan Analysis (Form 26-6393)	

Disclosures

sent		rcvd	sent		rcvd
	*Signed Credit Auth.			Credit Score Info Disclosure	
	*Signed 4506T			Mortgage Loan Origination	
	*GFE			Patriot Act Info Disclosure	
	TIL			Customer ID Patriot Act	
	ECOA			Servicing Disclosure	
	Privacy Policy			*WA State Disclosure	
	Disclosure Notices (Occupancy, Anti-Coercion, Fair Credit)				
	Notice to Applicant of Right To Receive a Copy of the Appraisal				
	VA Amendatory Clause (dated at time of EMA)				
	**Child Care Statement				
	Counseling Checklist For Military Homebuyers				
	Interest Rate and Discount Disclosure				
	**Nearest Living Relative Statement				
	**Veterans Cert- Membership In Reserves/ National Guard				
	VA Notice to Homeowner- Assumption of VA Guaranteed Mortgages				
	VA Federal Collection Policy Notice				
	VA Indebtedness Letter (if exempt from the Funding Fee form # 26-8937)				
	**VA Funding Fee Determination				

(*must have without exception) (**form located on our website)

	VA Case Number and Clear CAIVR's	
	Certificate Of Eligibility	
	Legible Sales Agreement and all addendums	
	Appraisal	
	Prelim	

sent		rcvd	sent		rcvd
	Paystubs			Tax Returns	
	W2's			Verification(s) of Employment	

	Asset Documentation	
	Bank Statements (All pages)	
	Verification of Deposit(s)	
	Source of Down (Savings, Gift, Retirement, Other)	

	Credit Report	
	Check name	
	Check Age (not greater than 60 days at submission)	
	Check Social Security Number	

(rev 3-09)